Editorial guidelines for IPRax-authors

Dear IPRax-Author,
We kindly ask you to consider the following instructions while writing your manuscript. Following the guidelines will accelerate publishing your article. Please hand in your manuscript electronically via e-mail to: IPRax@uni-koeln.de .

I. Instructions concerning formatting:

typeface:	Times New Roman
type size:	12
line spacing:	1,5
justification:	justify
syllabication:	none
footnote:	typeface 10, single spacing

Footnotes should generally be placed at the end of a sentence or at the end of a clause. The number follows any punctuation mark other than the dash (e.g.:..problem,[1] which....). However when the footnote refers to a specific word the number follows the word. A footnote in the heading is always an asterisk footnote (*). The footnotes in the continuous text always begin with the numeral 1.

II. Heading and structure (Example):

Heading (fat and centred)
by *given name/family name,* workplace*
If it is a review of a judgement please add following subheading after the heading
(at the court, 1.9.2006 – reference number)

* Degree, LL.M (place)
I. Heading (fat and centred)

1. heading (thin, italic and left-justified)
a) heading (thin, italic and left-justified)
aa) heading (thin, italic and left-justified)
bb) heading (thin, italic and left-justified)
b) heading (thin, italic and left-justified)

II. Heading
[...]

III. General instructions:

Heading:	Every article, even judgement reviews, receive a heading and structure headings.
Italic type:	Every technical term (even commonly used terms, e.g. *lex fori*); every given or family name should be italic, please (this does not apply for the footnotes).
Dates:	Please don't write 01.02.2005, but 1.1.2005. Always use the numeral format, please (e.g. 1.11.2005 and not 1st of November 2005
Abbreviations:	Please use as few abbreviations as possible. If you use them, please write them out when you use them for the first time. Article 1 Section 2 letter a becomes: Art. 1 sec. 2 lit. a